

**Registration Of New School: Primary school ( 1 to 5 std and 6 to 7 (Kannada medium)**

1	Name of the Department	Education
2	Name of the service	<b>Registration of New schools ( Primary schools 1 to 5 and 6to 7 kan )</b>
3	Whom to approach for this service( Designated officer)	<ul style="list-style-type: none"> <li>Deputy Director for the Public Instruction (DDPI)</li> <li>Block education officer in the concerned educational block for the taluka receives the application for registration</li> </ul>
4	Procedure involved to get this service	<ul style="list-style-type: none"> <li>Any registered body (society or trust)under the section 31 of the Karnataka Education act 1983 with Complete information and documents along with the prescribed format submit on or before 31 october to BEO office, BEO after verifying the proposal, the same may be send to DDPI office with suitable remarks&gt; The DDPI after verifying will accept or reject the proposal</li> </ul>
5	Form to be submitted to get this service	<ul style="list-style-type: none"> <li>Form no 1 Enclosed</li> </ul>
6	Who are Eligible to get this service.	<ul style="list-style-type: none"> <li>Any registered body (society or trust)under the section 31 of the Karnataka Education act 1983</li> </ul>
7	Documents to be enclosed with the request	<ul style="list-style-type: none"> <li>All documents mentioned in Form no 1</li> </ul>
8	Fee / charges to be paid to get this service	<ul style="list-style-type: none"> <li>Bank Demand Draft of Rs 5000/- in the name of the concerned Deputy Director of Public Instruction (DDPI)) and the same should to be taken before 31 october of the current year applying for the next academic year.</li> </ul>
9	Maximum number of days to wait to get this service	<ul style="list-style-type: none"> <li>Complete information with documents along with the prescribed format submit on or before 31 october to BEO office</li> <li>DDPI accord the permission in 90 working days</li> <li>90 days (30 days BEO's office,60 days at DDPI's office)</li> </ul>
10	Whom to approach as a appeal ( competent officer) If the service is not delivered in time or rejected by officer	<ul style="list-style-type: none"> <li>Within 30 days should appeal to concerned Divisional Joint Director of JD's office.</li> </ul>
11	Maximum number of days to wait to get the decision of the competent officer.	<ul style="list-style-type: none"> <li>30 working days.</li> </ul>
12	Whom to approach as the 2 nd appeal (Appellate Authority), if the decision of the competent officer is not acceptable or not implemented	<ul style="list-style-type: none"> <li>Director (Primary Education) Office of Commissioner for the Public Instruction, NT Road Bangalore 560001( Bangalore and Mysore Division)</li> <li>Director ( Dharwad /Gulbarga) Addl CPI office.</li> </ul>
13	Maximum Number of Days to wait to get the decision of the Appellate authority.	<ul style="list-style-type: none"> <li>15 Working days</li> </ul>
14	Other information if any	-----