

**Office of the Commissioner of Public Instruction, New public office,
Nrupatunga Road, K.R.Circle, Bangalore - 01
Annexure-B**

1	Name of the Department	Education
2	Name of the Service	Recognition of Schools (VIII-X std.)
3	Whom to approach for this service (Designated Officer)?	DDPI[Administration] for concerned districts.
4	Procedure involved to get this service	Please see the attachment.
5	Form to be submitted to get this service	Form no.1
6	Who are eligible to get this service?	An institution registered under Section 38 of Karnataka Education Act 1983 which fulfills all the conditions of recognition.
7	Documents to be enclosed with the request	All documents mentioned in Form no.1 for recognition.
8	Fee/Charges to be paid to get this service	Rs. 30,000/-
9	Maximum number days to wait to get this service delivered	60 Days.(20 days at BEO's office,40 days at DDPI's office)
10	Whom to approach as a appeal (Competent Officer), if the service is not delivered in time or rejected by officer	Joint Directors of Bangalore, Mysore, Gulbarga and Belgaum Division.
11	Maximum number of days to wait to get the decision of the Competent Officer	15 Days
12	Whom to approach as 2 nd appeal (Appellate Authority), if the decision of the Competent officer is not acceptable or not implemented	<ul style="list-style-type: none"> • DPI[Secondary] in Office of CPI, Bangalore. For Bangalore and Mysore Division. • DPI's at the office of ACPI at Gulbarga and Dharwad Commissionerate.
13	Maximum number of days to wait to get the decision of the Appellate Authority	15 Days
14	Other information, if any	----