

ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಸಾರ್ವಜನಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ
ಕರ್ನಾಟಕ ಶಾಲಾ ಗುಣಮಟ್ಟ ಮೌಲ್ಯಾಂಕನ ಸಂಸ್ಥೆ

ಕೆ.ಎಸ್.ಇ.ಇ.ಬಿ., 6ನೇ ಅಡ್ಡರಸ್ತೆ, ಮಲ್ಲೇಶ್ವರಂ, ಬೆಂಗಳೂರು-560 003

ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 080-23562283, 23341615, 23349434 ಫ್ಯಾಕ್ಸ್: 080-23347670 ಇ-ಮೇಲ್ : ksqao.bangalore@gmail.com

ಸಂಖ್ಯೆ::ಕೆ.ಎಸ್.ಕ್ಯೂ.ಎ.ಓ./ಓ.ಎಂ.ಆರ್-ಐ.ಸಿ.ಆರ್.ಮುದ್ರಣ-ಸ್ಕ್ಯಾನಿಂಗ್-ಡೇಟಾಬೇಸ್-ವ.ತ.ಟೆಂಡರ್/34 /2009-10

ದಿನಾಂಕ 4-12-2009

ಅಲ್ಪಾವಧಿ ಟೆಂಡರ್ ಅಧಿಸೂಚನೆ

2009-10ನೇ ಸಾಲಿನಲ್ಲಿ ಕೆ.ಎಸ್.ಕ್ಯೂ.ಎ.ಓ. ವತಿಯಿಂದ ಕೈಗೊಳ್ಳಲಾಗುವ ಮೌಲ್ಯಾಂಕನಕ್ಕೆ 'ಓ.ಎಂ.ಆರ್/ಐ.ಸಿ.ಆರ್ ಹಾಳೆಗಳ ಮುದ್ರಣ ಮತ್ತು ಸರಬರಾಜು, ಅವುಗಳ ಸ್ಕ್ಯಾನಿಂಗ್, ಡೇಟಾಬೇಸ್ ತಯಾರಿಕೆ ಮತ್ತು ರಿಪೋರ್ಟ್ ಜನರೇಟ್' ಮಾಡಲು ಅರ್ಹ ಸಂಸ್ಥೆಗಳಿಂದ ಮೊಹರು ಮಾಡಿದ ಟೆಂಡರ್‌ಗಳನ್ನು ಆಹ್ವಾನಿಸಲಾಗಿದೆ. ಟೆಂಡರ್ ಅರ್ಜಿಯನ್ನು ದಿನಾಂಕ 7-12-2009 ರಿಂದ 22-12-2009 ರವರೆಗೆ ಕಛೇರಿ ಅವಧಿಯಲ್ಲಿ, "ನಿರ್ದೇಶಕರು (ಪರೀಕ್ಷೆಗಳು), ಕೆ.ಎಸ್.ಕ್ಯೂ.ಎ.ಓ. ಬೆಂಗಳೂರು, ಇವರ ಹೆಸರಿಗೆ ಪಡೆದ ರೂ 563/- ಮೊತ್ತದ ಬ್ಯಾಂಕ್ ಹುಂಡಿಯನ್ನು ಸಂದಾಯಿಸಿ ಪಡೆಯಬಹುದಾಗಿದೆ. ಈ ಕಾಮಗಾರಿಯ ಅಂದಾಜು ಮೊತ್ತ ರೂ. 6.00 ಲಕ್ಷ ರೂಪಾಯಿಗಳಾಗಿದ್ದು (ರೂ. ಆರು ಲಕ್ಷಗಳು ಮಾತ್ರ), ಇ.ಎಂ.ಡಿ. ಮೊತ್ತವು ರೂ. 12,000=00(ರೂ. ಹನ್ನೆರಡು ಸಾವಿರ ಮಾತ್ರ) ಇರುತ್ತದೆ. ಮೊಹರು ಮಾಡಿದ ಟೆಂಡರ್ ಅನ್ನು ಸಲ್ಲಿಸಲು ಅಂತಿಮ ದಿನಾಂಕ 22-12-2009, ಸಮಯ ಮಧ್ಯಾಹ್ನ 3.00 ಗಂಟೆಯವರೆಗೆ ಇರುತ್ತದೆ. ಹೆಚ್ಚಿನ ವಿವರವನ್ನು ಮೇಲ್ಕಂಡ ಕಛೇರಿಯಿಂದ ಕೆಲಸದ ವೇಳೆಯಲ್ಲಿ ಪಡೆಯಬಹುದು.

(ಎಂ.ಎನ್. ಬೇಗ್)

ನಿರ್ದೇಶಕರು(ಪರೀಕ್ಷೆಗಳು)

Government of Karnataka
Department of Public Instruction
Karnataka School Quality Assessment organization
KSEEB, 6th Cross, Malleswaram, Bangalore-56003

Phone: 080-23562283, 23341615, 23349434 Fax: 080-23347670 E-mail : ksqao.bangalore@gmail.com

KSQAO/Printing of OMR/ICR-Scanning-Database-Report gen. tender/34/2009-10 Date:4-12-2009

SHORT TERM TENDER NOTIFICATION

Sealed Tenders are invited from eligible firms for 'Printing & Supply of OMR/ICR Forms, Scanning of OMR/ICR Forms, Database and Reports Generation of K.S.Q.A.O 2009-10 Assessment'. Tender application can be obtained from 7-12-2009 to 22-12-2009 during office hours, against a Demand Draft of Rs. 563/- (non-refundable) favouring 'The Director (Examinations), KSQAO, Bangalore' payable at Bangalore. The estimated cost of the tender is Rs. 6.00 lakhs (Rupees Six Lakhs only). The E.M.D. amount is Rs.12,000=00 (Rupees Twelve Thousand only). The last date to submit the sealed tenders is 22-12-2009 up to 15.00 hours IST. Further details can be obtained from this office during office hours.

(M.N. Baig)

Director of Public Instruction
(Examinations)



**Government of Karnataka
Department of Public Instruction**

IFT No: KSQAO/ OMR-ICR Printing- Scanning-Database-Report gen.tender/34/2009-10 Dated: 04-12-2009

**SHORT-TERM TENDER FOR PRINTING AND
SUPPLY OF O.M.R (OPTICAL MARK READER)
AND I.C.R (INTELLIGENT CHARACTER
RECOGNITION) FORMS,
SCANNING OF O.M.R AND I.C.R FORMS,
DATABASE AND REPORTS GENERATION OF
KSQAO 2009-10 ASSESSMENT**

**Office of the Director (Examinations)
Karnataka School Quality Assessment Organization
K.S.E.E.B, 6th Cross, Malleswaram, Bangalore-560 003.
Phone: 080-23562283, 23341615, Fax: 080-23347670 E-mail:ksqao.bangalore@gmail.com**

Annexure I

**Government of Karnataka
Department of Public Instruction
Karnataka School Quality Assessment Organization
KSEEB, 6th Cross, Malleswaram, Bangalore-560 003.**

Telephones: 080-23341615, 23562283, 23349434

Fax: 080-23347670

**SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF
O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT
CHARACTER RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R
FORMS, DATABASE AND REPORTS GENERATION OF K.S.Q.A.O 2009-10
ASSESSMENT**

TENDER REFERENCE : KSQAO/OMR-ICR Printing-
Scanning -Database-
Report gen. tender/34/2009-10
Dated: 04-12-2009

DATE OF COMMENCEMENT OF
SALE OF TENDER DOCUMENT : 07-12-2009

LAST DATE FOR SALE OF
TENDER DOCUMENT : 22-12-2009 / 15.00 hours IST

PRE-BID MEETING DATE : 19-12-2009 / 11.00 hours IST

LAST DATE AND TIME FOR
RECEIPT OF TENDERS : 22-12-2009 / 15.00 hours IST

(Tenders should be submitted in Separate Covers for Technical and Commercial Bid)

TIME AND DATE OF OPENING
OF TECHNICAL BID TENDERS : 22-12-2009 / 15.30 hours IST

*TIME AND DATE OF OPENING
OF COMMERCIAL BID TENDERS : 26-12-2009 / 15.30 hours IST

PLACE OF OPENING OF TENDERS : Conference hall, II floor, KSEEB,
6th cross, Malleswaram,
Bangalore-560 003.

ADDRESS FOR COMMUNICATION : The Director (Examinations)
KSQAO – KSEEB, 1st floor,
6th cross, Malleswaram,
Bangalore – 560 003.

* Commercial bid Tenders of those firms who qualify in the Technical bid tenders,
Will only be considered.

**SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF
O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT CHARACTER
RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R FORMS, DATABASE
AND REPORTS GENERATION OF K.S.Q.A.O 2009-10 ASSESSMENT**

SECTION I. INVITATION FOR TENDERS (IFT)

Date : 04-12-2009

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34 /2009-10

1. The Director (Examinations), Karnataka School Quality Assessment Organisation (KSQAO), (Purchaser) invites tenders from eligible tenderers for **the Printing and Supply of O.M.R (Optical Mark Reader) and I.C.R (Intelligent Character Recognition) Forms, Scanning of O.M.R and I.C.R Forms, Database and Reports Generation of K.S.Q.A.O 2009-10 Assessment** (as in page Nos. 22 to 26)
2. The tenderers may submit tenders for all the items given as in page Nos. 22 to 26 Tenderers are advised to note the qualification criteria specified in Section VII to qualify for award of the contract.
3. Tender documents (with Appendix) may be purchased from the **office of The Director (Examinations), Karnataka School Quality Assessment Organisation (KSQAO), 1st floor, 6th cross, Malleswaram, Bangalore-560 003 from 07-12-2009 to 22-12-2009**, during office hours, for a non-refundable fee of **Rs.563/-** (Rupees five hundred sixty three only.), in the form of cash or Demand Draft/Pay Order on any Nationalized/ Scheduled bank payable at **Bangalore** in favour of '**The Director (Examinations), KSQAO, Bangalore**', Interested tenderers may obtain further information at the same address. Tender documents requested by mail will be dispatched by registered/speed post on payment of an extra amount of Rs.200/- (Rs. Two hundred only).The Director (Examinations), KSQAO will not be held responsible for the postal delay if any, in the delivery of the documents or non-receipt of the same.
4. Technical Bid Tenders must be accompanied by Earnest Money Deposit of the amount Rs.12,000=00 (**Rs. Twelve thousand only**) specified in the tender document, drawn in favour of **The Director (Examinations), KSQAO, Bangalore**. Earnest Money Deposit will have to be in any one of the forms as specified in the Tender document and shall have to be valid for 45 days **beyond** the validity of the tender.
5. Tenders must be delivered in 'Separate Covers' for Technical and Commercial Bid to **The Director (Examinations), KSQAO, 1st floor, 6th cross, Malleswaram, Bangalore-560 003** on or before 15.00 hours IST on 22-12-2009. 'Technical Bid Tender' will be opened on the same day at 15.30 hours IST and Commercial Bid Tenders (of those firms who qualify in the Technical Bid Tenders) will be opened on 26-12-2009 at 15.30 hours IST, in the presence of the tenderers or their authorized representatives who wish to attend. If the office happens to be closed on the date of receipt of the tenders as specified, the tenders will be received and opened on the next working day at the same time and venue.
6. Other details can be seen in the tender documents.

Director (Examinations)

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SECTION II: INSTRUCTIONS TO TENDERERS

A. Introduction

1. Eligible Tenderers

1.1 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of Karnataka

B. The Tender Documents

2. Contents of Tender Documents

2.1 The items required, tendering procedures and contract terms are prescribed in the tender documents. In addition to the Invitation for Tenders, the tender documents include:

- (a) Instruction to Tenderers (ITT);
- (b) General Conditions of Contract (GCC);
- (c) Special Conditions of Contract (SCC);
- (d) Schedule of Requirements;
- (e) Technical Specifications;
- (f) Tender Form and Price Schedules;
- (g) Earnest money deposit Form;
- (h) Contract Form;
- (i) Performance Security Form;
- (k) Manufacturer's Authorization/Guarantee Form

2.2 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the tender documents. Failure to furnish all information required by the tender documents or submission of a tender not substantially responsive to the tender documents in every respect will be at the Tenderer's risk and may result in rejection of its tender.

3. Amendment of Tender Documents

3.1 At any time prior to the deadline for submission of tenders, the Purchaser may, for any reason, whether at its own initiative or otherwise, modify the tender documents by amendment.

3.2 All prospective tenderers who have received the tender documents will be notified of the amendment in writing or by cable or by fax, and will be binding on them.

3.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Purchaser, at its discretion, may extend the deadline for the submission of tenders.

C. Preparation of Tenders

4. Language of Tender

4.1 The tender prepared by the Tenderer, as well as all correspondence and documents relating to the tender exchanged by the Tenderer and the Purchaser, shall be written in Kannada language. Supporting documents and printed literature furnished by the Tenderer may be in another language provided they are accompanied by an accurate translation of the relevant passages in Kannada language in which case, for purposes of interpretation of the Tender, the translation shall govern.

5. Documents Comprising the Tender

5.1 The tender prepared by the Tenderer shall be submitted in **two covers**, comprise the following components:

COVER 1: TECHNICAL BID (To be opened on 22-12-2009/15.30hours IST)

- (a) Documentary evidence established in accordance with ITT Clause 9 that the Tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (b) Documentary evidence established in accordance with ITT Clause 10 that the items and ancillary services to be supplied by the Tenderer conform to the tender documents; and
- (c) Earnest money deposit furnished in accordance with ITT Clause 11.

COVER 2: COMMERCIAL BID (To be opened on 26-12-2009/15.30 hours IST)

- (a) A Tender Form and a Price Schedule completed in accordance with ITT Clauses 6,7 and 8; **(Commercial Bid of those tenderers who qualify in the Technical Bid will only be opened.)**

6. Tender Form

6.1 The Tenderer shall complete the Tender Form and the Price Schedule furnished in the tender documents, indicating the items to be supplied, a brief description of the items, quantity and prices.

7. Tender Prices

7.1 The Tenderer shall indicate on the Price Schedule the unit prices and total tender prices of the items it proposes to supply under the Contract. To this end, the tenderers are allowed the option to submit the tenders for any one or more schedules specified in the 'Schedule of Requirements' and to offer discounts for combined schedules. However, tenderers shall quote for the complete requirement of items and services specified under each schedule on a single responsibility basis, failing which such tenders will not be taken into account for evaluation and will not be considered for award.

7.2 Prices indicated on the Price Schedule shall be entered separately in the following manner:

- (i) The price of the items, quoted (ex-works, ex-factory, ex-showroom, ex-warehouse, or off-the-shelf, as applicable), including all duties and sales and other taxes already paid or payable
 - a) On components and raw material used in the manufacture or assembly of items quoted ex-works or ex-factory; or
 - b) On the previously imported items of foreign origin quoted ex-showroom, ex-warehouse or off-the-shelf.
- (ii) Any Indian duties, sales and other taxes which will be payable on the items if this Contract is awarded;
- (iii) The price for inland transportation, insurance and other local costs incidental to delivery of the items to their final destination; and
- (iv) The price of other incidental services listed in Clause 4 of the Special Conditions of Contract

7.3 Prices quoted by the Tenderer shall be fixed during the Tenderer's performance of the Contract and not subject to variation on any account. A tender submitted with an

adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITT Clause 19.

8. Tender Currency

8.1 Prices shall be quoted in Indian Rupees:

9. Documents Establishing Tenderer's Eligibility and Qualifications

9.1 Pursuant to ITT Clause 5, the Tenderer shall furnish, as part of its Tender, documents establishing the Tenderer's eligibility to tender and its qualifications to perform the Contract if its tender is accepted

9.2 The documentary evidence of the Tenderer's qualifications to perform the Contract if its tender is accepted, shall establish to the Purchaser's satisfaction:

- (a) That, in the case of a Tenderer offering to supply items under the contract which the Tenderer did not manufacture or otherwise produce, the Tenderer has been duly authorized (as per authorization form in Section XIII) by the items' Manufacturer or producer to supply the items in India or is a Authorized dealer of the Items.
(The item or items for which Manufacturer's Authorization is required should be specified)
- (b) That the Tenderer has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the Qualification requirements specified in Section VII.

10. Documents Establishing Items' Conformity to Tender Documents

10.1 Pursuant to ITT Clause 5, the Tenderer shall furnish, as part of its tender, documents establishing the conformity to the tender documents of all items and services which the tenderer proposes to supply under the contract.

10.2 The documentary evidence of conformity of the items and services to the tender documents may be in the form of literature, drawings and data, and shall consist of :

- (a) A detailed description of the essential technical and performance characteristics of the items;
- (b) A list giving full particulars, including available sources and current prices, of spare parts, special tools, etc., necessary for the proper and continuing functioning of the items for a period of two years, following commencement of the use of the items by the Purchaser;

11. Earnest Money Deposit

11.1 Pursuant to ITT Clause 5, the Tenderer shall furnish, as part of its tender, earnest money deposit in the amount Rs.12,000-00 (**Rs. Twelve thousand only**) as specified in Section-V - Schedule of Requirements. It should be submitted in the Technical bid tender-cover.

11.2 The earnest money deposit is required to protect the Purchaser against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to ITT Clause 11.7.

11.3 The earnest money deposit shall be denominated in Indian Rupees and shall:

- (a) at the tenderer's option, be in the form of either a certified check, pay order, a demand draft, from a nationalized/Scheduled Bank located in India; specified small savings instruments; and
 - (b) remains valid for a period of 45 days beyond the original validity period of tenders, or beyond any period of extension subsequently requested under ITT Clause 12.2.
- 11.4 Any tender not secured in accordance with ITT Clauses 11.1 and 11.3 above (unless the category of tenderer has been specifically exempted by the Government) will be rejected by the Purchaser as non-responsive, pursuant to ITT Clause 19.
- 11.5 Unsuccessful Tenderer's tender securities will be discharged/returned as promptly as possible as but not later than 30 days after the expiration of the period of tender validity prescribed by the Purchaser, pursuant to ITT Clause 12.
- 11.6 The successful Tenderer's earnest money deposit will be discharged upon the Tenderer signing the Contract, pursuant to ITT Clause 26, and furnishing the performance security, pursuant to ITT Clause 27.
- 11.7 The earnest money deposit may be forfeited:
- (a) if a Tenderer
 - (i) withdraws its tender during the period of tender validity specified by the Tenderer on the Tender Form; or
 - (ii) does not accept the correction of errors pursuant to ITT Clause 19.3; or
 - (b) in case of a successful Tenderer, if the Tenderer fails:
 - (i) to sign the Contract in accordance with ITT Clause 26; or
 - (ii) to furnish performance security in accordance with ITT Clause 27.

12. Period of Validity of Tenders

- 12.1 Tenders shall remain valid for 180 days after the deadline for submission of tenders prescribed by the Purchaser, pursuant to ITT Clause 15. A tender valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 12.2 In exceptional circumstances, the Purchaser may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by cable or fax). The earnest money deposit provided under ITT Clause 11 shall also be suitably extended. A Tenderer may refuse the request without forfeiting its earnest money deposit. A Tenderer granting the request will not be required nor permitted to modify its tender.

13. Format and Signing of Tender

- 13.1 The Tenderer shall submit Tender in two covers, (viz. 'Technical Bid Tender' and 'Commercial Bid Tender') clearly marking each "Technical Bid Tender" and "Commercial Bid Tender", as appropriate.
- 13.2 The Technical and commercial Bids of the tender shall be typed or written in indelible ink and shall be signed by the Tenderer or a person or persons duly authorized to bind the tenderer to the Contract. The latter authorization shall be indicated by written power-of-attorney accompanying the tender. All pages of the tender, except for unamended printed literature, shall be initialed by the person or persons signing the tender.
- 13.3 Any interlineations, erasures or overwriting shall be valid only if they are initialed by the persons or persons signing the tender.

D. Submission of Tenders

14. Sealing and Marking of Tenders

14.1 The Tenderers shall seal the 'Technical Bid Tender' and 'Commercial Bid Tender' in two separate envelopes, duly marking the envelopes as "Technical Bid Tender" and "Commercial Bid Tender" as appropriate.

14.2 The Technical Bid Tender and Commercial Bid Tender shall:

(a) be addressed to the Purchaser at the following address:

**The Director (Examinations)
KSQAO, KSEEB, 6th Cross, Malleswaram, Bangalore-560 003**

(b) bear the Project Name, the Invitation for Tenders (IFT) title and number, and a statement

"Do not open before 15.30 hours IST on 22-12--09" (For Technical Bid Tender Cover)

"Do not open before 15.30 hours IST on 26-12-09" (For Commercial Bid Tender Cover)

14.3 Each envelope shall also indicate the name and address of the Tenderer to enable the tender to be returned unopened in case it is declared "late".

14.4 If any envelope is not sealed and marked as required by ITT Clause 14.2, the Purchaser will assume no responsibility for the tender's misplacement or premature opening.

14.5 Cable or facsimile tenders will be rejected.

15. Deadline for Submission of Tenders

15.1 Tenders must be received by the Purchaser at the address specified under ITT Clause 14.2 (a) no later than the time and date specified in the Invitation for Tenders (Section I). In the event of the specified date for the submission of Tenders being declared a holiday for the Purchaser, the Tenders will be received upto the appointed time on the next working day.

15.2 The Purchaser may, at its discretion, extend this deadline for submission of tenders by amending the tender documents in accordance with ITT Clause 3, in which case all rights and obligations of the Purchaser and Tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

16. Late Tenders

16.1 Any tender received by the Purchaser after the deadline for submission of tenders prescribed by the Purchaser, pursuant to ITT Clause 15, will be rejected and/or returned unopened to the Tenderer.

17. Modification and Withdrawal of Tenders

17.1 The Tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of tenders.

17.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of ITT Clause 14. A withdrawal notice may also be sent by telex or cable or fax but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

17.3 No tender may be modified subsequent to the deadline for submission of tenders.

17.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the Tenderer on the Tender Form. Withdrawal of a tender during this interval may result in the Tenderer's forfeiture of its earnest money deposit, pursuant to ITT Clause 11.7.

E. Tender Opening and Evaluation of Tenders

18. Opening of Tenders by the Purchaser

18.1 The Purchaser will open all Technical Bid Tenders, at 15.30 hours IST on 22-12-2009 and Commercial Bid Tenders (of those tenderers who qualify in the Technical Bid Tenders only) at 15.30 hours IST on 26-12-2009, in the presence of Tenderers' representatives who choose to attend in the following location:

Conference hall, IInd Floor, KSEEB, 6th cross, Malleswaram, Bangalore-560 003.

The Tenderers' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Tender opening being declared a holiday for the Purchaser, the tenders shall be opened at the appointed time and location on the next working day.

18.2 The Tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No tender shall be rejected at Technical Bid Tender opening, except for late tenders, which shall be returned unopened to the Tenderer pursuant to ITT Clause 16.

18.3 Tenders (and modifications sent pursuant to ITT Clause 17.2) that are not opened and read out at tender opening shall not be considered further for evaluation, irrespective of the circumstances.

18.4 The Purchaser will prepare minutes of the tender opening.

19. Preliminary Examination

19.1 The Purchaser will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order. Tenders from Agents/Authorized Dealers, without proper authorization from the manufacturer as per Section XIII, shall be treated as non-responsive.

19.2 Where the Tenderer has quoted for more than one schedule, if the earnest money deposit furnished is inadequate for all the schedules, the Purchaser shall take the price tender into account only to the extent the tender is secured. For this purpose, the extent to which the tender is secured shall be determined by evaluating the requirement of earnest money deposit to be furnished for the schedule included in the tender (offer) in the serial order of the Schedule of Requirements of the Tender document.

- 19.3 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the lower of the two will prevail. If the supplier does not accept the correction of errors, its tender will be rejected and its earnest money deposit may be forfeited.
- 19.4 The Purchaser may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Tenderer.
- 19.5 Prior to the detailed evaluation, pursuant to ITT Clause 20, the Purchaser will determine the substantial responsiveness of each tender to the tender documents. For purposes of these Clauses, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations. Deviations from or objections or reservations to critical provisions such as those concerning Performance Security (GCC Clause 4), Warranty (GCC Clause 12), Applicable law (GCC Clause 19), and Taxes & Duties (GCC Clause 21) will be deemed to be a material deviation. The Purchaser's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.
- 19.6 If a tender is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Tenderer by correction of the non conformity.

20. Evaluation and Comparison of Tenders

- 20.1 The Purchaser will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to ITT Clause 7 for each schedule separately. No tender will be considered if the complete requirements covered in the schedule is not included in the tender. However, as stated in ITT Clause 7, Tenderers are allowed the option to tender for any one or more schedules and to offer discounts for combined schedules. These discounts will be taken into account in the evaluation of the tenders so as to determine the tender or combination of tenders offering the lowest evaluated cost for the Purchaser in deciding award(s) for each schedule.
- 20.2 The Purchaser's evaluation of a tender will take into account in the case of items manufactured in India or items of foreign origin already located in India, sales and other similar taxes, which will be payable on the items if a contract is awarded to the Tenderer;
- 20.3 The Purchaser's evaluation of a tender will take into account, in addition to the tender price (Ex-factory/ex-warehouse/off-the-shelf price of the items, such price to include all costs as well as duties and taxes paid or payable on components and raw material incorporated or to be incorporated in the items, and Excise duty on the finished items, if payable) and price of incidental services, the following factors, in the manner and to the extent indicated in ITT Clause 20.4 and in the Technical Specifications:
- (a) cost of inland transportation, insurance and other costs within India incidental to the delivery of the items to their final destination
 - (b) the cost of components, mandatory spare parts and service;
- 20.4 Pursuant to ITT Clause 20.3, one or more of the following evaluation methods will be applied:

(a) Inland Transportation, Insurance and Incidentals:

(i) Inland transportation, insurance and other incidentals for delivery of items to the final destination as stated in ITT Clause 7.2 (iii).

The above costs will be added to the tender price.

F. Award of Contract

21. Post qualification

21.1 The Purchaser will determine to its satisfaction whether the Tenderer that is selected as having submitted the lowest evaluated responsive tender meets the criteria specified in ITT Clause 9.2 (b) and is qualified to perform the contract satisfactorily.

21.2 The determination will take into account the Tenderer's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the Tenderer, pursuant to ITT Clause 9, as well as such other information as the Purchaser deems necessary and appropriate.

21.3 An affirmative determination will be a prerequisite for award of the Contract to the Tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Purchaser will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform the contract satisfactorily.

22. Award Criteria

22.1 Subject to ITT Clause 24, the Purchaser will award the Contract to the successful Tenderer whose tender has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the Tenderer is determined to be qualified to perform the Contract satisfactorily.

23. Purchaser's right to vary Quantities at Time of Award

23.1 The Purchaser reserves the right at the time of Contract award to increase or decrease by up to 25 percent of the quantity of items and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

24. Purchaser's Right to Accept Any Tender and to Reject Any or All Tenders

24.1 The Purchaser reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected Tenderer or Tenderers.

25. Notification of Award

25.1 Prior to the expiration of the period of tender validity, the Purchaser will notify the successful tenderer in writing by registered letter or by cable/telex or fax, to be confirmed in writing by registered letter, that its tender has been accepted.

25.2 The notification of award will constitute the formation of the Contract.

25.3 Upon the successful Tenderer's furnishing of performance security pursuant to ITT Clause 27, the Purchaser will promptly notify the name of the winning Tenderer to each

unsuccessful Tenderer and will discharge its earnest money deposit, pursuant to ITT Clause 11.

25.4 If, after notification of award, a Tenderer wishes to ascertain the grounds on which its tender was not selected, it should address its request to the Purchaser. The Purchaser will promptly respond in writing to the unsuccessful Tenderer.

26. Signing of Contract

26.1 At the same time as the Purchaser notifies the successful tenderer that its tender has been accepted, the Purchaser will send the Tenderer the Contract Form, incorporating all agreements between the parties.

26.2 Within **05** days of receipt of the Contract Form, the successful Tenderer shall sign and date the Contract and return it to the Purchaser.

27. Performance Security

27.1 Within **10** days of the receipt of notification of award from the Purchaser, the successful Tenderer shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the tender documents or in another form acceptable to the Purchaser.

27.2 Failure of the successful Tenderer to comply with the requirement of ITT Clause 26.2 or ITT Clause 27.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the earnest money deposit, in which event the Purchaser may make the award to the next lowest evaluated Tenderer or call for new tenders.

SECTION III: GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- (c) "The Items" means all the equipment, machinery, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract;
- (d) "Services" means services ancillary to the supply of the Items, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Purchaser" means the organization purchasing the Items, as named in SCC.
- (h) "The Supplier" means the individual or firm supplying the Items and Services under this Contract.
- (i) "The Government" means the Government of Karnataka State.
- (j) "The State" means the Karnataka State
- (k) "The Project Site", where applicable, means the place or places named in SCC.
- (l) "Day" means calendar day.

2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.

3. Standards

3.1 The Items supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Items' country of origin and such standards shall be the latest issued by the concerned institution.

4. Performance Security

- 4.1 Within **10** days of receipt of the notification of contract award, the Supplier shall furnish Performance Security to the Purchaser for an amount of 5.0% of the Contract Value, valid up to One year after the date of completion of performance obligations including Warranty obligations. In the event of any correction of defects or replacement of defective material/services during the Warranty period, the Warranty for the corrected/replaced material shall be extended to a further period of 04 months and the Performance Bank Guarantee for proportionate value shall be extended 60 days over and above the initial Warranty period.
- 4.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 4.3 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:
- (a) A Bank guarantee, issued by a nationalized/scheduled bank in the form provided in the tender documents or another form acceptable to the Purchaser; or
 - (b) A cashier's check or Banker's certified check, or crossed demand draft or pay order drawn in favour of the Purchaser.; or
 - (c) Specified small savings instruments duly pledged to the Purchaser.
- 4.4 The Performance Security will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including any Warranty obligations, under the Contract.
- 4.5 In the event of any contract amendment, the Supplier shall, within **10** days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract as amended for **60** days after the completion of performance obligations including Warranty obligations.

5. Inspections and Tests

- 5.1 The Purchaser or its representative shall have the right to inspect and/or to test the items/services to confirm their conformity to the Contract specifications at no extra cost to the Purchaser. SCC and the Technical Specifications shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purposes.
- 5.2 Should any inspected or tested items/services fail to conform to the specifications, the Purchaser may reject the items and the Supplier shall either replace the rejected items or make alterations necessary to meet specification requirements free of cost to the Purchaser.
- 5.3 Nothing in GCC Clause 5 shall in any way release the Supplier from any warranty or other obligations under this Contract.

6. Packing

6.1 The Supplier shall provide such packing of the Items as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.

7. Delivery and Documents

7.1 Delivery of the Items shall be made by the Supplier in accordance with the terms specified by the Purchaser in the Notification of Award along with supporting documents.

8. Insurance

8.1 The Items supplied under the Contract shall be fully insured against loss or damage during transportation, storage and delivery. .

9. Transportation

9.1 Where the Supplier is required under the Contract to transport the Items to a specified place of destination within the State defined as Project site, transport to such place of destination in State including insurance, as shall be specified in the Contract, shall be arranged by the Supplier, and the related cost shall be included in the Contract Price

10. Incidental Services

10.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of the on-site assembly and/or start-up of the supplied Items;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Items;
- (c) furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Items;
- (d) performance or supervision or maintenance and/or repair of the supplied Items, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) training of the Purchaser's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied Items.

10.2 Prices charged by the Supplier for incidental services, shall be included in the Contract Price for the Items.

11. Spare Parts

11.1 As specified in the SCC, the Supplier may be required to provide , notifications, and information pertaining to spare parts manufactured or distributed by the Supplier, such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and

11.2 The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Items, such as gaskets, plugs, washers, belts etc. Other spare parts and components shall be supplied as promptly as possible but in any case within 3 months of placement of order.

12. Warranty

- 12.1 The Supplier warrants that the Items/services supplied/provided under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Items supplied under this Contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Items in the conditions prevailing in the State.
- 12.2 This warranty shall remain valid for One year after the Items or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for 18 months after the date of shipment from the place of loading whichever period concludes earlier.

13. Payment

- 13.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in the SCC.
- 13.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Items delivered and the Services performed, and by documents, submitted pursuant to GCC Clause 7, and upon fulfillment of other obligations stipulated in the contract. All the activities in the form of documentation shall be part of the invoice.
- 13.3 Payments shall be made promptly by the Purchaser but in no case later than sixty (60) days after submission of the invoice or claim by the Supplier.
- 13.4 Payment shall be made in Indian Rupees.

14. Prices

- 14.1 Prices payable to the supplier as stated in the contract shall be firm during the performance of the contract.

15. Contract Amendments

- 15.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

16. Delays in the Supplier's Performance

- 16.1 Delivery of the Items and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser in the Schedule of requirements.
- 16.2 If at any time during performance of the Contract, the Supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the Items and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.

16.3 A delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 17, unless an extension of time is agreed upon pursuant to GCC Clause 16.2 without the application of liquidated damages.

17. Liquidated Damages

17.1 If the Supplier fails to deliver any or all of the Items or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum of Rs. 0.5% of the delivered price of the delayed Items or unperformed Services **for each day of delay** until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 18.

18. Termination for Default

18.1 The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- (a) if the Supplier fails to deliver any or all of the Items within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 16; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

18.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 18.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Items or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Items or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

19. Applicable Law

19.1 The Contract shall be interpreted in accordance with the laws of the Union of India.

20. Notices

20.1 Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by cable or facsimile and confirmed in writing to the other Party's address specified in SCC.

20.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

21. Taxes and Duties

21.1 Suppliers shall be entirely responsible for all taxes (including Sales tax), duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Items to the Purchaser.

SECTION IV:SPECIAL CONDITIONS OF CONTRACT

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. Definitions (GCC Clause 1)

- (a) The Purchaser is The Director (Examinations), KSQAO, KSEEB, Malleswaram, B'lore-3
- (b) The Supplier is.....

2. Inspection and Tests (GCC Clause 5)

The following inspection procedures and tests are required by the Purchaser:

Reports generated/designed by the vendor (qualified tenderer) should be tested at the Clients site (KSQAO) with the available (evaluated) data.

3. Delivery and Documents (GCC Clause 7)

Upon delivery of the Items, the supplier shall furnish to the Purchaser the following documents, hardware & software.

- (i) One Original and two Copies of the Supplier invoice showing contract number, items' description, quantity, unit price, total amount.
- (ii) Three sets of PDF reports should be generated as per the printing requirement and DVD (Soft copy) should be prepared separately for School, Cluster, Block, District and State level performance reports.
- (iii) One External Hard Disk with a capacity of 500 GB space should have the complete OMR cum Image of each student data.
- (iv) Complete software should be WEB BASED and User- friendly.
- (v) Each 05 Copies of User Manual & Administrative Manual(Installation Guide)
- (vi) Insurance Certificate;
- (vii) Manufacturer's/Supplier's warranty certificate;
- (vii) Inspection Certificate issued by the nominated inspection agency, and the Supplier's Factory inspection report; and
- (viii) Documentation of the process of software application development.

4. Incidental Services (GCC Clause 10)

The following services covered under Clause 10 shall be furnished and the cost shall be included in the contract price:

5. Payment (GCC Clause 13)

- (i) On Delivery: Eighty percent of the contract price shall be paid on receipt of Items and establishing that the supplied items broadly conform to the number and specifications of the ordered items, and further upon submission of the documents specified in SCC Clause 3 above; and
- (ii) On Final Acceptance: the remaining twenty percent of the Contract Price shall be paid to the supplier within 30 days after the date of the acceptance certificate issued by the Purchaser's representative for the respective delivery.

6. Notices (Clause 20)

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser: **The Director (Examinations)**
Karnataka School Quality Assessment Organisation,
K.S.E.E.B,
6th Cross, Malleswaram, Bangalore-560 003.

Supplier: (To be filled in at the time of Contract signature)

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**SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF
O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT
CHARACTER RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R
FORMS, DATABASE AND REPORTS GENERATION OF K.S.Q.A.O 2009-10
ASSESSMENT**

SECTION V: SCHEDULE OF REQUIREMENTS

Sl. No.	Description	Quantity	E.M.D
1	Printing of O.M.R Forms with generating Barcode (code 128)on A4 size of 110 GSM paper & supply to this office (Specimen formats enclosed), scanning of OMR forms and converting it into Database	Approximately 2,30,000 Nos.	Rs.12,000 (Rupees Twelve Thousand only)
2	Printing of ICR Forms for capturing school related general information on A4 Size of 110 GSM paper & supply to this office (Specimen Formats enclosed), Scanning of ICR forms and Converting it into Database	Approximately 2200 Nos.	
3	REPORTS GENERATION and conversion of all reports into PDF formats for the following from the database obtained,		
1	School level Reports of Class-9		
a)	Summary of school achievement report - learning out comes wise		
b)	Analysis of Learning out comes wise achievement		
2	Block level Achievement of Class-9: All Mediums		
a)	Summary of Block Level Achievement (Different achievement ranges - Learning out comes wise)		
b)	Summary of Block Level Achievement (Different achievement ranges - Schools number wise)		
c)	Block Level Achievement – Schools number wise & Subject wise		
d)	Block Level Achievement - Subject wise & Learning out comes wise		
e)	Block Level Achievement - Category wise		
f)	Block Level Achievement – Schools number wise, Subject wise, Learning out comes wise - General & CSN		
g)	Consolidation of Block Level Achievement - General & CSN		
3	District level Achievement of Class-9:- All Mediums		
a)	Summary of District Level Achievement (Different achievement ranges - Learning out comes wise)		
b)	Summary of District Level Achievement (Different achievement ranges- Schools number wise)		
c)	District Level Achievement - Block wise, Schools number wise & Subject wise		
d)	District Level Achievement - Subjects wise & Learning Outcome wise		
e)	District Level Achievement - Category wise		
f)	District Level Achievement - Block wise, Schools number wise, Subject wise Learning outcome wise - General & CSN.		

g)	Consolidation of District Level Achievement - General & CSN.		
4	State level Achievement Reports of Class-9:- All Mediums		
a)	Summary of State level Achievement (Different achievement ranges - Learning out comes wise)		
b)	Summary of State level Achievement (Different achievement range - Schools number wise)		
c)	State Level Achievement - District wise, Block wise, Schools number wise & Subject wise.		
d)	State Level Achievement -Class wise, Subject wise, Competency wise.		
e)	State Level Achievement - Category wise.		
f)	State Level Achievement - District wise, Block wise, Subject wise, Learning outcomes wise - General & CSN.		
g)	Consolidation of State Level Achievement - General & CSN.		
h)	Class-9: Subject wise average achievement		
i)	Schools having average attendance -76% to 100%		
j)	Schools having average achievement (Mastery Level)- 81% and above		
k)	District wise Successful schools.		
l)	Summary of Learning Outcomes wise Achievement		
m)	District wise Learning outcomes Achievement of all 04 Papers with 07 Subjects.		
n)	List of Schools Showing Average Achievement -60% and below.		
o)	Gender wise Learning Outcomes Achievement Analysis.		
p)	Category wise Learning Outcomes Achievement Analysis		
q)	Gender wise CSN students Learning Outcomes Achievement Analysis		
r)	Category wise of CSN Students Achievement Statistics		

Educational Statistics (for reference)																																																																																																																																																	
1	Total Educational Districts-34																																																																																																																																																
2	Total Blocks - 202																																																																																																																																																
3	No. of High Schools selected for assessment – 2,200																																																																																																																																																
4	No. of Classes considered for assessment – Class-9 only																																																																																																																																																
5	No. of Students considered for assessment - 2.26Lakh (Approximate)																																																																																																																																																
6	Medium of Instruction- Kannada, English, Urdu, Marathi, Tamil & Telugu																																																																																																																																																
7	<p>Subjects Considered for Class-9, Languages-First Language, Second Language & Third Language Core subjects-Mathematics, Science & Social science & Co-curricular subjects: Part-B. Medium wise Languages combination is as follows,</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Medium</th> <th>First Language</th> <th>Second Language</th> <th>Third Language</th> </tr> </thead> <tbody> <tr><td>English</td><td>English</td><td>Kannada</td><td>Hindi</td></tr> <tr><td>English</td><td>English</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>English</td><td>Kannada</td><td>English</td><td>Hindi</td></tr> <tr><td>English</td><td>Kannada</td><td>English</td><td>English</td></tr> <tr><td>English</td><td>Kannada</td><td>English</td><td>Sanskrit</td></tr> <tr><td>English</td><td>Hindi</td><td>English</td><td>Kannada</td></tr> <tr><td>English</td><td>Hindi</td><td>Kannada</td><td>English</td></tr> <tr><td>English</td><td>Hindi</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>English</td><td>Sanskrit</td><td>English</td><td>Kannada</td></tr> <tr><td>English</td><td>Sanskrit</td><td>Kannada</td><td>English</td></tr> <tr><td>English</td><td>Sanskrit</td><td>kannada</td><td>Hindi</td></tr> <tr><td>kannada</td><td>Kannada</td><td>English</td><td>Hindi</td></tr> <tr><td>Kannada</td><td>Kannada</td><td>English</td><td>English</td></tr> <tr><td>Kannada</td><td>Kannada</td><td>English</td><td>Sanskrit</td></tr> <tr><td>Kannada</td><td>English</td><td>Kannada</td><td>Hindi</td></tr> <tr><td>kannada</td><td>English</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>Kannada</td><td>Sanskrit</td><td>English</td><td>Hindi</td></tr> <tr><td>Kannada</td><td>Sanskrit</td><td>Kannada</td><td>English</td></tr> <tr><td>kannada</td><td>Sanskrit</td><td>English</td><td>Kannada</td></tr> <tr><td>Marathi</td><td>Marathi</td><td>English</td><td>Kannada</td></tr> <tr><td>Marathi</td><td>Marathi</td><td>Kannda</td><td>Hindi</td></tr> <tr><td>Marathi</td><td>Marathi</td><td>kannada</td><td>English</td></tr> <tr><td>Marathi</td><td>Marathi</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>Tamil</td><td>Tamil</td><td>Kannada</td><td>English</td></tr> <tr><td>Tamil</td><td>Tamil</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>Tamil</td><td>Tamil</td><td>English</td><td>Kannada</td></tr> <tr><td>Tamil</td><td>Tamil</td><td>kannada</td><td>Hindi</td></tr> <tr><td>Telugu</td><td>Telugu</td><td>English</td><td>Kannada</td></tr> <tr><td>Telugu</td><td>Telugu</td><td>Kannada</td><td>Hindi</td></tr> <tr><td>Telugu</td><td>Telugu</td><td>Kannada</td><td>English</td></tr> <tr><td>Telugu</td><td>Telugu</td><td>Kannada</td><td>Sanskrit</td></tr> <tr><td>Urdu</td><td>Urdu</td><td>Kannada</td><td>Hindi</td></tr> <tr><td>Urdu</td><td>Urdu</td><td>English</td><td>Kannada</td></tr> <tr><td>Urdu</td><td>Urdu</td><td>kannada</td><td>English</td></tr> <tr><td>Urdu</td><td>Urdu</td><td>Kannada</td><td>Sanskrit</td></tr> </tbody> </table>	Medium	First Language	Second Language	Third Language	English	English	Kannada	Hindi	English	English	Kannada	Sanskrit	English	Kannada	English	Hindi	English	Kannada	English	English	English	Kannada	English	Sanskrit	English	Hindi	English	Kannada	English	Hindi	Kannada	English	English	Hindi	Kannada	Sanskrit	English	Sanskrit	English	Kannada	English	Sanskrit	Kannada	English	English	Sanskrit	kannada	Hindi	kannada	Kannada	English	Hindi	Kannada	Kannada	English	English	Kannada	Kannada	English	Sanskrit	Kannada	English	Kannada	Hindi	kannada	English	Kannada	Sanskrit	Kannada	Sanskrit	English	Hindi	Kannada	Sanskrit	Kannada	English	kannada	Sanskrit	English	Kannada	Marathi	Marathi	English	Kannada	Marathi	Marathi	Kannda	Hindi	Marathi	Marathi	kannada	English	Marathi	Marathi	Kannada	Sanskrit	Tamil	Tamil	Kannada	English	Tamil	Tamil	Kannada	Sanskrit	Tamil	Tamil	English	Kannada	Tamil	Tamil	kannada	Hindi	Telugu	Telugu	English	Kannada	Telugu	Telugu	Kannada	Hindi	Telugu	Telugu	Kannada	English	Telugu	Telugu	Kannada	Sanskrit	Urdu	Urdu	Kannada	Hindi	Urdu	Urdu	English	Kannada	Urdu	Urdu	kannada	English	Urdu	Urdu	Kannada	Sanskrit
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9	<p>Paper-I : A & B Versions, Two subjects (First Language & Mathematics)- 30 Learning Outcomes in each subjects – Question Nos.- 1 to 15 First Language & Question Nos.- 16 to 30 Mathematics</p>																																																																																																																																																
	<p>Paper-II : A & B Versions, Two subjects (Second Language & Social Science)- 30 Learning Outcomes in each subjects – Question Nos.- 1 to 15 Second Language & Question Nos.- 16 to 30 Social Science.</p>																																																																																																																																																

	Paper-III : A & B Versions, Two subjects (Third Language & Science)- 30 Learning Outcomes in each subjects – Question Nos.- 1 to 15 Third Language & Question Nos.- 16 to 30 Science.	
	Paper-IV: A & B Versions, One subject only (Co-Curricular Subjects: Part-B) - 30 Learning Outcomes, Question Nos.- 1 to 15 only of Part-B subject.	

Note: - All the reports should be generated for all the mediums for Class -9. Templates will be provided by this office along with the tender document.

Printing and Supply of O.M.R Forms with generating Barcode (Code 128) and ICR Forms, Scanning of OMR/ICR forms and converting it into Database

- The successful tenderer has to design the OMR/ICR Forms as required by the tender Accepting Authority (Specimen Formats enclosed).
- The Tenderer should show a live demonstration of scanning and data capturing of OMR/ICR forms of at least 100 dummy records of using high-end Scanner on a day of opening of Technical Bid.
- The OMR/ICR forms should be printed on the A4 size of 110 GSM quality paper as suitable for scanning purpose.
- The successful tenderer should print the OMR/ICR forms and supply to this office (as per the packing instructions) within 10 days from the date of approval of final proof.
- For the process of scanning and converting it into database the tenderer should use high end Scanners for OMR and ICR forms along with the soft wares and hardware at their cost.
- The complete/ filled in OMR/ICR forms need to be scanned and saved as image files. These image files need to be provided by the vendor on DVDs after suitably indexing them and should create database.
- The approximate number of OMR forms to be scanned is 2.30 lakhs and ICR forms to be scanned are 2200. Scanning and creation of database is to be carried out in Bangalore only.
- After completion of each district - Block wise, & School wise scanned details should be furnished.

Reports Generation and conversion of all reports into PDF formats

- Reports design templates will be given by KSQAO. The successful tenderer should generate/develop the reports according to the templates provided.
- The Softwares to be used: MS SQL SERVER or ORACLE and .NET (Dot NET).
- Conversion of all duly developed reports should be converted into PDF formats.
- Reports generated should be WEB BASED & User-friendly.
- Software application development related to reports generation (as per templates provided) to enable various analysis and reports for school, block, district & State level should be completed on or before **28-02-2010, including trial runs** in our KSQAO premises.
- Provision for the comparison of current year reports with previous year reports, should be incorporated.
- Provision to enable various reports at the District and Block Level, to be incorporated.
- Training should be provide to our KSQAO staff

- During reports generation, the deputized officer/Computer programmer of this office will be visited for verification.

Upon delivery of the Items, the supplier shall furnish to the Purchaser the following **on or before 28-02-2010**,

1. Three sets of PDF reports should be generated as per the printing requirement and Soft copy (DVDs) should be prepared separately for School, Block, District and State level Performance Reports.
2. One External Hard Disk with a capacity of 500 GB space should have the complete OMR cum Image of each student data and ICR cum Image of each school data.
3. Complete software should be WEB BASED and User-friendly (Reports should be accessed from a single window screen)
4. User manual & Administrative Manual (Installation Guide) - Each 05 sets.

SECTION VII : QUALIFICATION CRITERIA

(Referred to in Clause 9.2 (b) of ITT)

1. (a) The tenderer should be a Manufacturer / an IT/ITES services provider who must have provided the services similar to the type specified in the "Schedule of Requirement" up to at least 80% of the quantity required in any one of the last 2 years.
(b) The tenderer should be Manufacturer / an IT/ITES services provider who must have developed, tested and provided the service(s) similar to the type specified in the "Schedule of Requirement" (Experience certificate should be enclosed).
(c) The tenderer must have a minimum of Two years of experience, in the field of OMRs/ ICRs Scanning for reputed Boards/Universities/ any other organizations involving more than Five Lakh candidates each.
(d) Tenderer should have experience in preparing the Reports Software especially in the area of Examinations/recruitment, Data Processing, using OMR and ICR techniques using MS SQL SERVER or ORACLE and .NET (Dot NET).
(Proof of experience should be enclosed).
(e) The Agency should have presence in Bangalore and also should have office in Bangalore with required infrastructure to support the activities. The entire Activities should be carried out in the premises of the agency at Bangalore. They should have sufficient space to scan OMR /ICR forms and to store the same for next 06 months.
(f) The agency should have proper infrastructure, man power, printers, high end scanners used for scanning ICR/OMR response sheets and to generate necessary software applications to generate various performance reports of KSQAO assessment as per templates provided (Proof of ownership to be enclosed). The agency should not subcontract part/full of the job to any other vendor.
(g) The Tenderer should show a live demonstration of scanning and data capturing of OMR/ICR forms of at least 100 dummy records of using high-end Scanner on a day of opening of Technical Bid.
2. The tenderer should furnish the information on all past services/supplies and satisfactory performance for above, in Proforma under Section XII.

SECTION VIII: TENDER FORM

Date:.....

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34 /2009-10

Date : 04-12-2009

TO: The Director (Examinations)
KSQAO, KSEEB,
6th Cross, Malleswaram, Bangalore-560 003

Gentlemen:

Having examined the Tender Documents including appendix. We, the undersigned, offer to supply and deliver the **‘SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT CHARACTER RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R FORMS, DATABASE AND REPORTS GENERATION OF K.S.Q.A.O 2009-10 ASSESSMENT’** (Description of Items and Services) in conformity with the said tender documents for the sum of Rupees as mentioned in the price schedule/Commercial bid or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this tender.

We undertake, if our tender is accepted, to deliver the items in accordance with the delivery schedule specified in the Schedule of Requirements.

If our tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to 5% of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this tender for the Tender validity period specified in Clause 12.1 of the ITT and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”.

We understand that you are not bound to accept the lowest or any tender you may receive.

We clarify/confirm that we comply with the eligibility requirements as per ITT Clause 1 of the tender documents.

Dated this day of December 2009.

(Signature)

(in the capacity of)

Duly authorized to sign Tender for and on behalf of

TECHNICAL BID

Date : 04-12-2009

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34 /2009-10

Date of Opening 22-12-2009, Time 15.30 Hours IST

Proforma for Performance Statement for the last two years

SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT CHARACTER RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R FORMS, DATABASE AND REPORTS GENERATION OF K.S.Q.A.O 2009-10 ASSESSMENT.

1	Name and address of the firm (Address of the head office and local office should be given separately).	
2	Year of establishment and registration (Copy should be enclosed)	
3	Enclose IT Returns/Clearance certificate for the last 3 years	
4	Enclose Annual Turnover in Form-4 for the last 3 years.	
5	Details of EMD for Rs.12, 000/- (Rs.Twelve Thousand Only) (Tenders without EMD will summarily be disqualified)	
6	Previous experience in similar type of work with testimonials and clients list should be enclosed	
7	Details of availability of Infrastructure like printers, softwares and other hardwares (Please specify briefly) <ul style="list-style-type: none">• No. of Servers with configuration• No. of Systems with configuration• No. of High End Scanners (Specify names & Nos.)• UPS capacity and power back up• Any others related	
8	Details of Man Power with technical qualification (list to be enclosed)	

N.B. Documents enclosed may be self attested

Signature of the Tenderer with Seal

**SHORT-TERM TENDER FOR PRINTING AND SUPPLY OF
O.M.R (OPTICAL MARK READER) AND I.C.R (INTELLIGENT CHARACTER
RECOGNITION) FORMS, SCANNING OF O.M. R & I.C.R FORMS, DATABASE
AND REPORTS GENERATION OF K.S.Q.A.O 2009-10 ASSESSMENT**

Date : 04-12-2009

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34/2009-10

PRICE SCHEDULE/COMMERCIAL BID

Sl. No.	Description of Activities	Total Price in Rupees. (Inclusive of all applicable taxes)
1	<ul style="list-style-type: none">• Printing of O.M.R (OPTICAL MARK READER) forms with Generating Bar Code (Code 128) on A4 size of 110 GSM Quality paper and supply to this office.&• Scanning of OMR response sheets (using high end scanners) with Generating Bar Code. Image of each students response sheets should be captured and converting it in to database in the required format.	
2	<ul style="list-style-type: none">• Printing of I.C.R (INTELLIGENT CHARACTER RECOGNITION) FORMS on A4 size of 110 GSM Quality paper and supply to this office.&• Scanning of I.C.R response sheets (using high end scanners) with Bar Code. Image of each school related general information should be captured and converting it in to database in the required format.	
3	<ul style="list-style-type: none">• Software Application Development- Development of Reports as per Schedule of Requirements shown in Section V of tender document together with the templates provided&Conversion of all reports into PDF format.	
Grand Total tender price (1+2+3) in Rupees		
Note: 1) Separate quotes shall be given for item No. 1, 2 & 3. However L-1 would be decided on the basis of least amount quoted for item No.3. 2) However the Agency/Firm quoting the least in item No.3 shall unconditionally accept & match the L-1 in item No. 1 & 2.		

Grand Total tender price (1+2+3) in Rupees (in words _____)

Signature of Tenderer with Seal

SECTION XI. PERFORMANCE SECURITY FORM

To
The Director (Examinations),
Karnataka School Quality Assessment Organisation, KSEEB,
6th Cross, Malleswaram, Bangalore-560 003.

WHEREAS..... (Name of Supplier)

hereinafter called "the Supplier" has undertaken, in pursuance of Contract No.....

.....dated.....20....

to supply.....

(Description of Items and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of Rs.....

(Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs.....

..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the -----2011.

Signature and Seal of Guarantors

Date.....2009

Address:.....

.....

SECTION XII

(Please see Clause 9.2 (b) of the Instructions to Tenders)
Proforma for Performance Statement for the last two years

Date : 04-12-2009

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34/2009-10
Date of Opening 22.12.2009, Time 15.30 Hours IST.

Name of the Firm:

Orders placed by (Full address of Purchaser)	Order No and Date	Description Services ordered	Value of Order	Date of Completion of Delivery As per Contract /Actual	Remarks indicating reasons for late delivery, if any	Has the items/ services been satisfactorily functioning. (Attach a Certificate from the Purchaser)
1	2	3	4	5	6	7

Signature and Seal of the Tenderer

SECTION XIII:- MANUFACTURERS' AUTHORIZATION FORM*

(Please see Clause 9.2 (a) of Instructions to Tenderers)

No. _____

Dated

To

Dear Sir:

IFT No. : KSQAO/OMR-ICR Printing- Scanning -Database- Report gen. tender/34/2009-10
Dated 04-12-2009

We----- who are established and reputable
manufacturers of ----- (name and description of
items/Services offered) having factories at -----
(address of office/factory) do state that:

(a) M/s -----(Name and address of Agent) is hereby
authorized to submit a tender, and sign the contract with you for the items manufactured by us
against the above IFT; **OR**

(b) M/s -----(Name and address of the Authorized Dealer)
is our accredited/authorized Dealer

We hereby extend our full guarantee and warranty as per Clause 12 of the General
Conditions of Contract for the items and services offered for supply by the above firm against
this IFT.

Yours faithfully,

(Name)
(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be
signed by a person competent and having the power of attorney to legally bind the
manufacturer. It should be included by the Tenderer in its tender.