

  
**KARNATAKA GOVERNMENT**

**DEPARTMENT OF PUBLIC INSTRUCTIONS, K.R.CIRCLE, NRUPATHUNGA  
ROAD, BANGALORE-560001**

Applications are invited from eligible candidates for the following post. This post is based on temporary basis for the period of three years in Project Management Unit(PMU) at office of the Commissioner of Public Instruction in Nrupathunga Road, Bangalore - 560001.

**Coordinator of Management Information Systems (MIS) post**

SL.NO	POST DETAILS	DESCRIPTION
1	Name of the post	MIS Co-ordinator
2	Number of posts	01
3	Qualification	B.E Computer Science/ M.Sc Statistics/ Master of Computer Application
4	Age limit	Maximum 35 years
5	Experience	Minimum 05 years experience in the field of MIS
6	Remuneration	Rs.45000/-month, Increased by 10% year on year for 03 years, based on satisfactory performance and mutual agreement.
7	Job description	<b>Coordinator of Management Information Systems (MIS)</b>  The Coordinator of Management Information Systems (MIS) is responsible with skills like a. Thorough understanding of soft wares like VB, Oracle, PostgraseSQL etc., b. Web development, and technology security issues is required. c. Must be able to effectively manage multiple, complex information systems, projects and should manage departments database. d. Ability to maintain confidentiality in regard to information processed, stored, or accessed by the systems. e. Strong technical skills and current technical knowledge are required.



		<p>f. Continued growth and improvement of the Computer Services Department</p> <p>g. Ensures the success of new management information systems by coordinating the implementation of all new systems introduced in the department.</p> <p>h. Ensures the availability of computer resources by managing recovery from data loss caused by events like power outages, hardware failures, etc</p>
8	<b>Last date of sending application</b>	<b>5:30 PM, 05.11.2022 (IST)</b>
9	<b>Application process</b>	<p>Interested candidates should send in their CV and Cover Letter electronically to <a href="mailto:pmu.cpiplanning@gmail.com">pmu.cpiplanning@gmail.com</a> with the subject line as "Application - Project Management Unit(PMU) on or before last date. Cover letter should entail how your qualification, skills and experience match the job requirement.</p>
10	<b>Selection Process:</b>	<p>a) Only profiles of the candidates sending their application on or before the last date will be considered.</p> <p>b) Candidates will be shortlisted based on information provided in the CV and cover letter.</p> <p>c) Shortlisted candidates may be asked to submit a presentation on a topic to be communicated later.</p> <p>d) Interview of the candidates will be via video conference(VC) or in person.</p> <p>e) Final selection of the candidate would be based on the experience, suitability, performance in presentation and personal interview</p>

